



Date formed. May, 2008

Areas of Operation...Southern Malawi: Chikhwawa, Neno, Mwanza and Blantyre Rural ..

Legal Status: NGO, Limited Liability Company, SACCO, etc

NGO

Governance: brief profile of the Board members and kind of decisions they have taken over the last two

- Gracian Banda, Board Chairperson, Lawyer and Director Centre for Environmental Policy and
- Emmanuel Chokani, Board Treasurer, Asset Manager, NICO
- Priska Munthali, Board Secretary, Decentralization Specialist, COMPASS II
- Dr T Gondwe, Program Development Adviser, Program Manager, Catholic Relief Services (CRS)

The Board has made very strategic decisions in ensuring that ASAP continue to perform and exist. Key
Ensuring that the Board regularly meets as scheduled and providing program oversight and strategic

Management: brief profile of the top management

Twisiwile Mwaighogha, Program Manager, BA in Humanities, University of Malawi, Chancellor College
Master of Business Administration, (Current studies) University of Malawi, The Polytechnic

Seven years experience managing development aid programs in Malawi with International NGOs:
Machiel Mainje, Projects Coordinator, Bsc Agriculture, University of Malawi, Bunda College ,
Six year experience in micro-finance and sustainable livelihoods management
Dina Kaphinde, Accountant, Advanced Diploma in Business Management ,
Five years experience in project accounting
Virginia Ndalama Advance Diploma in Information Technology, Data Monitoring and Entry Officer
2 years experience in microfinance data monitoring and management
4 Field Officers all with Diplomas in Agriculture and 6 six years of experience in community mobilisation

Organizational structure and branch network

Use a different page

MIS – type – main features, advantages and drawbacks

Excel Macro-enabled worksheet
Main Features
Group names & its numbers
Date of savings start up
Members of savings start up
Date of visit. (The date when the FO visited the group)
Active men & women at time of visit
Members attending meeting
Drop out since start of cycle
Number of active loans
Value of loans outstanding
Cash on hand and at bank
Cash in social fund
Cash cost of goods in stock
Debts
The advantage
It is easy to use
The disadvantage
formulas cannot be edited, and variables or features that are relevant to the project cannot be added,
Some information that the organization does not require cannot be deleted

Products and features

Savings-led microfinance

- Trainings in savings-led microfinance
- Access to internally generated savings
- Access to internally generated credit
- Training in business planning and management
- Monitoring and evaluation
- Group follow up and information management

Funding sources and amounts

UNDP and CORDAID

MK83,000,000 for Three years

Strategic targets: no. clients? (Women, men, youth), loan, savings, staff, etc in 2012

The project intends to reach out to 500 new clients in 2012

400 women

100 men

Expected Savings: MK2,800,0000

Projected Loans to be made to members: 1,650,000

Staff managing this: 8

Reason for more funding – e.g expansion, new products, TA, purchase of MIS, etc

ASAP savings-led microfinance has produced visible economic changes to the lives of participants due

As a result of this, more community members are demanding the service and ASAP would like to expand

ASAP would also like to try new products such as providing small-credit and/or matching credit to rural

Affiliations/Partners

ASAP is a member of MAMN

ASAP is a member of CONGOMA

ASAP is a partner with Total Land Care and Majete Game Reserve.

Performance Indicators Table

Performance Indicator

2011

2010

2009

Number of clients

7689

5551

2653

Loan Portfolio

K29, 435, 243

K12, 687, 850

K1, 872, 043

Number of Savers

7689

5551

2653

Savings

K39, 640, 647

K16, 703, 111

K 1, 519, 987

OSS

FSS

ASAP's operating revenues are sourced from donors and this covers both administrative and direct clients services such as trainings for a defined project lifetime. As such, the two indicators cannot be calculated justly. In the same vein, ASAP does not collect interest from the clients it serves, the interest are shared by members of the saving groups as part of their profits.